

Job Title: Inspection Superintendent

Type: Contract

Location: Malongo, Angola

Work Pattern: Position is shared on a rotational 28/28 schedule

Position Summary: Reports to the Operations Manager Angola, ensuring the safe, efficient and profitable day-to-day operation of NDT Contract for client. To provide leadership for the workforce as well as empowerment and support. To be the Commissioning Inspection representative on site

Description and Responsibilities:

1.To ensure that adequate commercial, technical and operational management is applied to the NDT Contract for client.

- **Oversee planning, and organisation of allocation of resources and the workflow within the team to the required standards and time constraints.**
- **Supervise, and develop Molongo staff.**
- **Ensure all working procedures, practices and systems are followed and that accurate and detailed records are maintained.**
- **Liase with clients as required, and ensure good relationships are maintained, and with internal departments to provide support as necessary.**
- **Liase with clients regarding future personnel, and SIS requirements. Ensure that suitable lead in times are given to enable recruitment of additional personnel, and that SIS**

requirements are formally requested in a timely manner.

- **Manage service contracts where applicable, and ensure projects are completed to deadlines, and in accordance with requirements.**
- **Manage personnel carrying out field investigations, and inspections.**
- **Ensure that our contractual Angolanisation commitments are met, and appropriate records maintained.**
- **Ensure that adequate personnel records are maintained on site to meet internal requirements, to enable ASNT re-certification to be carried out by continuous assessment. Additionally liaise with the Operations Manager Angola / Training Department to ensure that appropriate courses and examinations are scheduled to maintain all NDT ,and rope access qualifications of Molongo based site personnel.**

Ensure that adequate records of all inspection reporting are maintained onsite.

- **Ensure that adequate equipment, and consumable inventory is maintained onsite at all times to meet contractual commitments.**
- **Ensure that a suitable inventory control system is in place ,and maintained on the Molongo site. Additionally supervise ,and implement regular stock takes at all work sites in Molongo.**
- **Ensure that all personnel issue equipment/consumables are returned to stores from personnel leaving site.**
- **Ensure that adequate numbers/strength of radioactive isotopes are onsite at all times to meet contractual commitments.**

- **Ensure that detailed/concise handovers are given each rotation to ensure a smooth transition over to the back to back superintendent. These should include but not be limited to all operational, personnel, logistical, training, discipline, commercial, and, HSE issues.**

2. Financial and Commercial

- **Ensure the profitable day to day operation of the Molongo Inspection business. Optimise the commercial effectiveness of the workforce in Molongo.**
- **Assist Operations management in preparing monthly forecasts for Molongo operations.**
- **Ensure that accurate, adequate and timely information is provided to the admin/ops team to administer, and run Molongo payroll.**
- **Act as local Molongo interface with clients regarding payments, and outstanding invoices for services rendered.**
- **Supervise all commercial aspects of the Molongo operation. Including but not limited to subcontractors, logistics, and local procurement.**
- **Sign off as correct all invoices, timesheets and billings to the work prior to forwarding to the Operations Manager Angola for approval and processing.**

3. Business Development

- **Analyse and identify new business opportunities in Molongo.**
- **Optimise the growth opportunities in Molongo.**

4. Safety

- **Ensure that safety policies and procedures are understood and adhered to in order to ensure a safe working environment.**

- **Supervise the Inspection HSE Representative. To lead by example and actively participate in core HSE processes.**
- **Ensure that HSE reporting of core processes, incident management and investigation meets both internal, and client expectations.**
- **Supervise, and actively participate in Safety Meetings, and tool box talks.**
- **Supervise, and actively participate in regular HSE, and radiation safety audits.**
- **Ensure that Radiation Safety procedures are adhered to at all times, and that required documentation is kept updated (Local Rules).**
- **Ensure that Radioactive material management procedures are adhered to at all times.**

5. Other

- **Carry out work in accordance with the Company Health, Safety, Environmental and Quality Systems.**
- **Perform assigned tasks with due diligence regarding the Integrated Management Systems on the Company.**
- **Eliminate waste of whatever form, to suggest the use of more environmentally friendly substances and practices and contribute to the continuous improvement of the environment.**

Selection Criteria

- **10 years experience in an inspection or NDT environment**
- **6 years experience in a Supervisory role**

- **Knowledge of NDT and Inspection Operations**
- **Interpersonal skills**
- **Organisational skills**

- **Proficient in Microsoft Office and Windows**

Candidates with the above qualification and experience may apply for this position through our website using the link below and email your resume as well.

Email: recruit_inspection@oceanengineering.com.

<<http://www.oceanengineering.com/employment> >

www.oceanengineering.com

Competitive salary and benefits package commensurate with the position will be offered to the right candidate.